

**Bylaws
of the Graduate Council
of
Indiana University**

(adopted by action of the Graduate Faculty Council and the Graduate Faculty, May 3, 2010)

Article I. Officers

Section 1.

The officers of the Graduate Faculty Council (“*Council*”) shall be a Chairperson, Vice Chairperson, and Secretary. The Chairperson of the Council shall serve as the Presiding Officer.

Section 2.

- A. Chairperson, Vice Chairperson, and Secretary of the Council shall be elected each year by the Council. The officers constitute the Executive Committee of the Council and have the responsibility for determining Council meeting agendas.
- B. The responsibilities of the Chairperson include the following:
 - 1. To distribute both the agenda and information pursuant to it to the members of the Council in advance of its meetings.
 - 2. To receive in advance of meetings of the Council the reports by Council Committees.
 - 3. To refer agenda items to committees of the Council when necessary.
 - 4. To issue appropriate charges to the committees of the Council.
 - 5. To preside at Council meetings.
 - 6. To prepare annual reports at the end of the academic year of all policy decisions and recommendations approved by the Council.
- C. The responsibilities of the Vice Chairperson include the following:
 - 1. To preside at Council meetings when the Chairperson is unavailable.
 - 2. To conduct elections of chairpersons for each Graduate Council committee identified in Bylaw Article III.
 - 3. To conduct elections to the Council at the end of each academic year.
 - 4. To conduct elections of officers to the next Council at the last Council meeting of each academic year.
- D. The responsibilities of the Secretary include the following:
 - 1. To ensure that minutes of Council meetings are recorded and distributed to Council members.

2. To track graduate faculty membership and Council membership to ensure that appropriate representation is maintained.
3. To catalog and curate annual reports.

Article II. Elections

Section 1.

Members of the Council shall be elected in accordance with the policies specified in the Constitution of the Graduate Faculty.

Section 2.

The following campus Graduate Faculty groupings shall constitute Council election units:

- A. Bloomington, BL-1: College of Arts and Sciences Departments of Biology, Chemistry, History & Philosophy of Science and Speech & Hearing Science; Medical Sciences Bloomington; School of Nursing; School of Optometry
- B. Bloomington, BL-2: College of Arts and Sciences Departments of Astronomy, Geological Science, Mathematics, Physics, and Statistics; the Geological Survey; School of Informatics and Computing
- C. Bloomington, BL-3: College of Arts and Sciences Departments of Anthropology, Criminal Justice, Economics, Geography, Political Science, Psychology, Sociology, and Telecommunications; the Kinsey Institute
- D. Bloomington, BL-4: Schools of Continuing Studies, Education, Health, Physical Education & Recreation, Journalism, Library & Information Science, and Social Work; University Libraries
- E. Bloomington, BL-5: Kelley School of Business; Mauer School of Law; School of Public & Environmental Affairs
- F. Bloomington, BL-6: College of Arts and Sciences Departments of Apparel Merchandising & Interior Design, and Theater and Drama; Henry Radford Hope School of Fine Arts; the Art Museum; Jacobs School of Music
- G. Bloomington, BL-7: College of Arts and Sciences Departments of African Studies, Afro-American Studies, Classical Studies, Communication & Culture, Folklore & Ethnomusicology, Gender Studies, History, Linguistics, Philosophy, Religious Studies, and Second Language Studies
- H. Bloomington, BL-8: College of Arts and Sciences Departments of Central Eurasian Studies, Comparative Literature, East Asian Languages & Culture, English, French & Italian, Germanic Studies, Near Eastern Languages & Culture,

Russian & East European Institute, Slavic Languages & Literature, and Spanish & Portuguese

- I. East, EA
- J. Fort Wayne, FW
- K. Indianapolis, IN-1: School of Medicine
- L. Indianapolis, IN-2: School of Liberal Arts
- M. Indianapolis, IN-3: Schools of Dentistry, Health & Rehabilitation Sciences, and Nursing
- N. Indianapolis, IN-4: Schools of Continuing Studies, Education, Informatics, Physical Education & Tourism Management, and Social Work; Herron School of Art
- O. Indianapolis, IN-5: Columbus campus; Schools of Journalism, Law, Library & Information Science, and Public & Environmental Affairs; University Libraries
- P. Indianapolis, IN-6: Schools of Science and Engineering & Technology
- Q. Kokomo, KO
- R. Northwest, NW
- S. South Bend, SB
- T. Southeast, SE

Section 3.

Each election unit shall be entitled to one Council representative for each one hundred and fifty (150) Graduate Faculty. Each unit shall have a minimum of one representative.

Section 4.

Nominations for representatives to any election unit may be made by any member of the Graduate Faculty. Nominees must be endorsed members of the Graduate Faculty. The Graduate Council shall appoint a Nominations Committee to review nominations and submit to the Council for approval a ballot consisting of two (2) nominees for each election unit. Graduate Faculty may vote for nominees in all election units within their campus.

Article III. Meetings

Section 1.

The Council shall hold regular meetings on the third Monday of each month, from September through April, excluding December, at 3:30 pm. Meeting dates and times may be altered by prior approval of the Council.

Section 2.

The Chairperson of the Council shall be the Presiding Officer of the Council. In the Chairperson's absence, the Vice Chairperson shall be the Presiding Officer. If the Chairperson and Vice Chairperson are unable to preside, the Chairperson will designate a member of the Council to preside.

Section 3.

A quorum for the conduct of business shall be a majority of regular members of the Council.

Article IV. Committees

Section 1.

The chairperson of each committee of the Council shall be elected members of the Council.

Section 2.

All committee reports shall be submitted in writing to the Chairperson of the Council.

Section 3.

The standing committees of the Graduate Council shall be the following:

A. Academic Policy Committee

1. The Academic Policy Committee shall consist of five faculty members: two from the Bloomington campus, two from the Indianapolis campus, and one from a regional campus. The Associate Dean for Academic Affairs of the University Graduate School will serve as an ex-officio member.
2. It shall be the responsibility of this committee to make recommendations to the Council regarding development and review of academic policies of the University Graduate School, unresolved curricular remonstrances, and graduate program review.

B. Awards Committee

1. The Awards Committee shall consist of five faculty members: two from the Bloomington campus, two from the Indianapolis campus, and one from a regional campus.

2. The duties of the Awards Committee shall be to review applications for the annual award competitions administered by the School, and to review applications for external award competitions.

C. Graduate Initiatives Committee

1. The Graduate Initiatives Committee shall consist of five faculty members: two from the Bloomington campus, two from the Indianapolis campus, and one from a regional campus.
2. The duties of the Graduate Initiatives Committee shall be to review the current activities of the School and the Graduate Council and propose new initiatives as appropriate. The Committee shall also make recommendations to the Council regarding the introduction of new graduate degrees or graduate certificate programs developed on any campus in the Indiana University system.

Article V. Implementation and Amendment

Section 1.

The adoption of the Bylaws of the Council shall be by a two-thirds vote of the Council, following the approval of the Constitution of the Graduate Faculty by that body. The effective date of implementation shall be 1 July 2010.

Section 2.

The Bylaws may be amended by a two-thirds vote of the Council.